

Ref. No: BGVB/PRL/RO/2178 (i) /2024-25

Date: 16/12/2024

## NOTICE

Inviting tender for supply & installation of office furniture items along with other interior works for **Gopalnagar Branch** under Purulia Region.

Bangiya Gramin Vikash Bank invites sealed tenders from reputed, experienced, and eligible contractors/agencies/suppliers for supply & installation of office furniture items along with other interior works for **Gopalnagar Branch (VILL: GOPALNAGAR PO: GOPALNAGAR PS: MANBAZAR DIST: PURULIA PIN: 723128)** as per work schedule and specification considering the following terms and conditions. Specification of works are given in **Annexure-A**.

### Scope of Work:

- 1) Installation of New Cash Counter
- 2) Supply and installation of New Officer Tables
- 3) Installation of New Ledger Counter
- 4) Associated carpentry and finishing works

### Eligibility Criteria:

- 1) The bidder must have prior experience in undertaking similar renovation works in Banks, Government Offices, or Financial Institutions.
- 2) Valid Trade License, GST Registration Certificate, and PAN Card are mandatory.
- 3) Financial soundness and capability to complete the project within the stipulated timeline.

### Important Dates:

- 1) Issue of Tender Document: 16/12/2024
- 2) Last Date for Submission of Tender: **27/12/2024 during office hours**
- 3) Opening of Tender: **30th December 2024; 12.30 PM** at Regional Office, BGVB, Purulia Region (J K COLLEGE ROAD PO: PURULIA PS: PURULIA DIST: PURULIA PIN: 723101)

### Submission of Tender:

Tenders must be submitted in sealed envelopes, clearly superscribed as "**Tender for Renovation (Furniture) of Gopalnagar Branch, BGVB**" and addressed to: "The Regional Manager, BGVB Purulia RO, J K COLLEGE ROAD PO: PURULIA PS: PURULIA DIST: PURULIA PIN: 723101".

### Terms & Conditions:

- 1) The Regional Manager reserves the right to accept or reject any or all tenders without assigning any reason.
- 2) The tenderer must visit the site before submitting the tender to assess the scope of work.





PURULIA REGIONAL OFFICE  
OPPOSITE TO J.K. COLLEGE  
KETIKA, PURULIA  
PIN: 723101  
EMAIL: ropurulia@bgvbank.co.in

- 3) The supplier shall be responsible for the replacement or repair of any defects discovered within three months of installation at their expenses.
- 4) Uncompromising adherence to material and workmanship quality standards is required.
- 5) The quotation must specify the proposed project completion time, and any deviations or delays may result in penalties against the original invoice.
- 6) Payment will be rendered upon satisfactory completion of the work, as outlined in the work order.

*Santanu Sarkar*  
16/12/24  
**Mr. Santanu Sarkar**  
Regional Manager  
**Bangiya Gramin Vikash Bank**  
Purulia Region



## ANNEXURE-A

### SPECIFICATION OF WORK

Sl. No.	PARTICULARS	UNIT	Rate.	Amount
1	<p style="text-align: center;"><b><u>Cubical Cash Counter</u></b> <b><u>Size 4.5'X7'</u></b></p> <p>-Cash counter height 7' -Cash counter table height 3'6"approx. --Table top Sunmica finish, Area 2'6" X 4'. -Cash counter 1 door for back side 2' having ply &amp; sunmica pasting -Cash counter front side 8mm etching glass with bank logo &amp; other sides 6mm etching glass with bank logo -Cash counter table having 2 drawer &amp; 1 palla -Cash counter used total 19mm ply wood</p>	2 Nos		
2	<p style="text-align: center;"><b><u>Branch Manager table</u></b></p> <p>Table area (3'-0X 5'-0). Total out side table sunmica pasting. <b>Both side 1 no Channel Drawer in side sunmica pasting with Lock &amp; 1 no Palla with one Self &amp; Magnet fitting.</b> Polished bit foot rest and inside paints. Total 19mm plywood use.</p>	1 Nos		
3	<p style="text-align: center;"><b><u>Officer running table</u></b></p> <p>Table area (2'-6"X4'-0). Total out side table sunmica pasting. One side 1 no <b>Channel Drawer and 1 palla with Lock.</b> polish bit, foot rest and inside paints. Total 19mm plywood use.</p>	4 Nos		
4	<p style="text-align: center;"><b><u>Partition</u></b></p> <p>Full height Partition with one 7' door Supply &amp; fixing wooden structure upto ceiling. 19mm ply use then tik board pasting, polish &amp; wooden bit fittings, back side wooden primer and Paint.</p> <p style="text-align: center;">(20' X 11')=</p>	220 Sq.Ft.		



<b><u>Low Height Partition</u></b>				
<b>5</b>	3.5 Ft height Partition (Low height) for BM Cabin. Supply & installation of wooden structure. 19mm ply use then sunmica pasting out side & wooden bit fittings, back side wooden primer and Paint. <b>(20' X 3.5')=</b>	<b>70 Sq.Ft.</b>		
<b>6</b>	Display cum notice board <b>(3'x4')</b>	<b>2 Nos</b>		
<b>7</b>	File cabinet with three fold sliding door (15'X16"X6') -Bottom 3ft Plywood door outside sunmica pasting and inside wooden colour -upper 3ft glass door. <b>(19mm ply wood use)</b>	<b>1 Nos</b>		
<b>8</b>	Customer running bench <b>(6'X16")</b>	<b>2 Nos</b>		

**Tentative time to complete the project: \_\_\_\_\_ Days**

**Date:**

**Place:**

\_\_\_\_\_  
**(Signature with seal)**

